



TALENTSQUARE

Recruitment software made simple.

Employer How-To Tutorials

How To Edit My Spontaneous Application

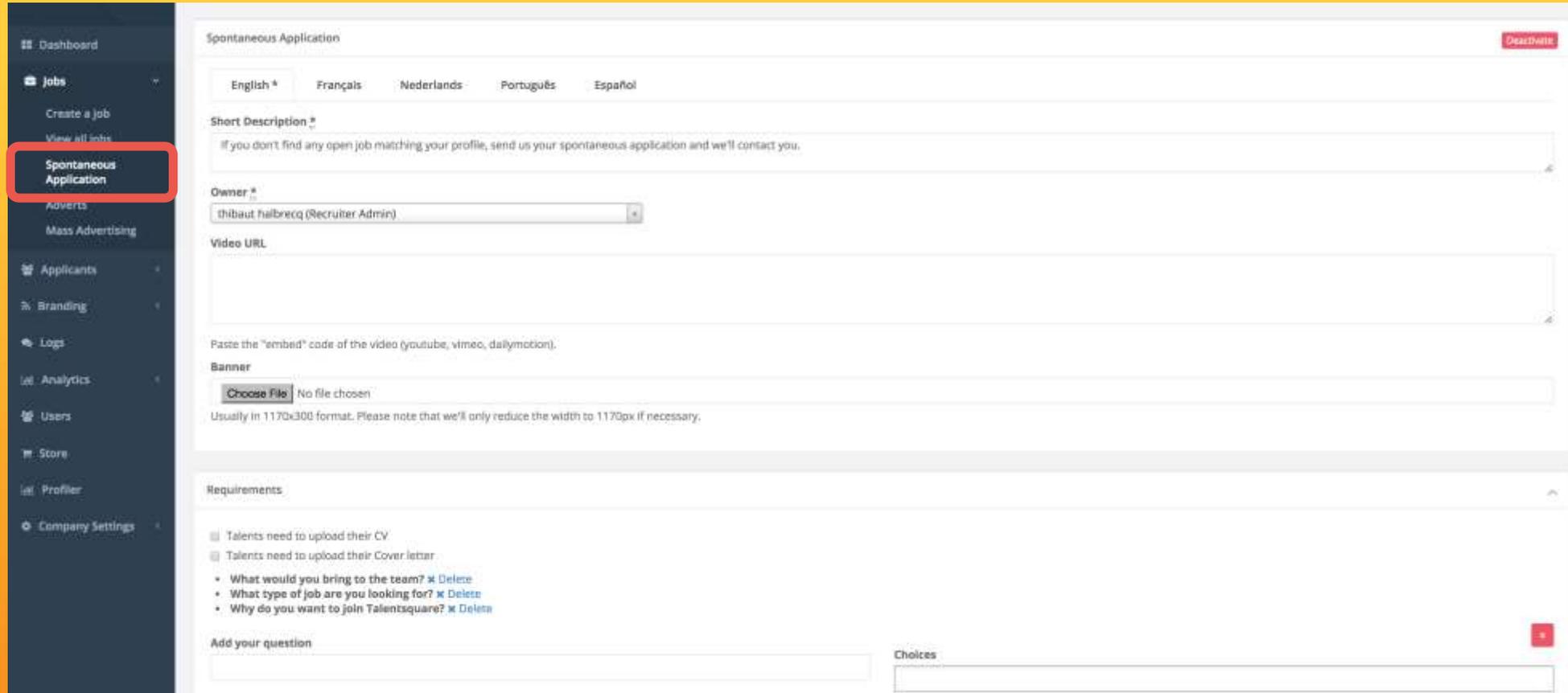
1. Login into your account.



The screenshot shows the login interface for Talentsquare. At the top is the Talentsquare logo, a stylized 'T' composed of vertical bars in red, orange, yellow, green, and blue. Below the logo is the heading 'Se connecter'. There are two input fields: 'E-mail' and 'Mot de passe'. Below these fields is a green button labeled 'Se connecter'. Underneath the button is a link for 'Mot de passe oublié ?'. Below that is the heading 'Pas encore inscrit ?'. At the bottom are two buttons: a green one labeled 'S'inscrire en tant que talent' and a blue one labeled 'Request a demo'.

If you need any assistance, please don't hesitate in contacting us at support@talentsquare.com

2. Click on “Spontaneous Application” under “Jobs” on the navigation bar.



The screenshot shows the 'Spontaneous Application' form in the Talentsquare interface. The left sidebar navigation menu is visible, with 'Spontaneous Application' highlighted under the 'Jobs' section. The main form area includes a language selector (English, Français, Nederlands, Português, Español), a 'Short Description' field with a placeholder text, an 'Owner' dropdown menu (thibaut halbreccq (Recruiter Admin)), a 'Video URL' field with instructions to paste an embed code, a 'Banner' upload section with a 'Choose File' button, and a 'Requirements' section with a list of questions and an 'Add your question' field. A 'Choices' field is also present at the bottom right.

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3. Fill in the fields in multilingual, in order to customize a bit your spontaneous application landing page. After filling you have the option of saving it at the bottom of the page.

Spontaneous Application Deactivate

English * Français Nederlands Português Español

Short Description *

If you don't find any open job matching your profile, send us your spontaneous application and we'll contact you.

Owner *

thibaut halbrech (Recruiter Admin)

Video URL

Paste the "embed" code of the video (youtube, vimeo, dailymotion).

Banner

Choose File No file chosen

Usually in 1170x300 format. Please note that we'll only reduce the width to 1170px if necessary.

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3.a You also have possibility to specify if Talent should upload a CV or a cover letter. Moreover, you can add specific questions with multiple choice.

Requirements

- Talents need to upload their CV
- Talents need to upload their Cover letter
- What would you bring to the team? [x Delete](#)
- What type of job are you looking for? [x Delete](#)
- Why do you want to join Talentsquare? [x Delete](#)

Add your question

Label to show in your filtering tool

[Add question](#)

Choices

You can add choices to your question or leave it empty to create an open question.

Members

User	Role	
Julien Poissonnier	Manager	Remove
<input type="text" value="Choose one..."/>	<input type="text" value="Choose one..."/>	Remove

[Add a member](#)

[Save](#)

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